

**GABRIOLA FIRE PROTECTION DISTRICT
GENERAL MEETING - August 02, 2023**

A General Meeting of the Gabriola Fire Protection District was held August 02, 2023 with seven Trustees, Corporate Officer and Fire Chief in attendance.

Attendees: Paul Giffin (Chair), Erik Johnson, Diana Moher, John Moeller, Chris Windess, Kent Moen, Charleen Wells, Jessie Longo (Corporate Officer), Will Sprogis (Fire Chief)

The meeting was called to order at 4:07 p.m. by Chairperson Paul Giffin

Chirs Windess gave the opening greeting, "The GFPID acknowledges that we are gathering within the traditional lands of the Snuneymuxw Nation"

Chris Windess motioned to accept minutes from June 07, 2023. Diana Moher seconded. Carried.

Correspondence: N/A

Financial Report:

Treasurer reviewed the Q2 income statement. Discussion.

Chris Windess motioned to accept the financial report. Charleen Wells seconded. Carried.

Q2 Income Statement attached.

Communications Committee:

The documents are being removed from the folder in the library.

Update provided regarding the Trustee website; Technical difficulties with certain platforms.

Diana Moher motioned to form a Committee consisting of the Fire Chief, Webmaster for GVFD, Chris Windess, John Moeller and Jessie Longo to review the websites and come back to the Board in October.

Erik Johnson seconded. Discussion. Carried.

Planning Committee: N/A

Finance Committee: N/A

Business Email Committee: N/A

Land Use Committee:

The Land Use Committee met Aug 03, 2023. Committee will review the public input from the meeting for the application of use for facilities.

Fire Chief Report:

Calls for the month of June: 62, and broken down as follows:

Brush Fire: 3
False Alarms: 2
MVI: 2
Hydro Related: 1
Investigations: 2
Burn Complaints: 11
First Responder: 34
Other: 7

Calls for the month of July: 56, and broken down as follows:

MVI: 1
Hydro Related: 1
Investigations: 9
Burn Complaints: 18
First Responder: 15
Other: 12

Fire Rating will move back up to Extreme shut down tomorrow. The Status will be updated tonight on the website gabriolafire.ca, the ferry cam widget and signs at the post office and hall 2.

Bylaw update, the Gabriola Fire Department has been doing a few random inspections for safety equipment at work sites in extreme shutdown; most sites were compliant. I have received a lot of positive feedback on the requirement to have firefighting equipment on site while low-risk work is being done in extreme fire rating.

FireSmart did another fuel management event at the Degnen gravel pit in collaboration with the Ministry of Transportation and Infrastructure (MOIT) and GALTT. The drop off was a success, 105 vehicles came through on Saturday and 125 on Sunday for a total of 230 vehicles through in an 8-hour period. A big thanks to Carol Waldo, our FireSmart coordinator and her team. What a well-organized event.

The recruitment drive is underway, we have 6 applicants and are looking for more. The intake is scheduled for September. The department will be active recruiting new applicants at public events. If you know someone that might want to apply, please have them go to our website at gabriolafire.ca and click on recruitment where you can find our application.

EMR update. Gabriola Fire Department has 10 licensed EMRs responding to calls with a couple more to go through licensing. The EMR fund received another large donation to purchase more equipment to equip a third apparatus with EMR equipment.

Training Officer Report:

The Recruit class completed Ropes & Knot in July.

The membership completed:

- Marine Rescue
- Marine Firefighting
- Wildfire Preplanning

- Tools Training

August Schedule:

- Recruits Training Fire Extinguishers/Ground Ladders
- Structural Protection
- Auto Extrication x 2
- Defensive Driving EVO Course

Association: N/A

Old Business:

Election Review:

Draft policy on track for September meeting.

New Business: N/A

Late Items:

Kent Moen motioned to accept Freedom of Information Act requests to the GFPID Policy. John Moeller seconded. Discussion. Carried.

Charleen Wells motioned to accept amended Policy for Role of the Chair. Erik Johnson seconded. Discussion. Carried.

Chris Windess motioned to adjourn. Erik Johnson seconded. Carried.

Adjournment: 4:51 pm

Minutes approved at the September 06, 2023 General Trustee Meeting

Gabriola Fire Protection Improvement District
Income Statement
For the Six Months Ended
June 30, 2023

	Annual Forecast Q2 Update	YTD Actual
REVENUES		
Provincial Levy, Operations Only	\$ 678,820	\$ 678,820
Donations	-	2,800
Grants, Firesmart & SPU	36,596	36,596
Deployment	43,233	43,233
Interest & Other	-	5,249
	<u>758,649</u>	<u>766,698</u>
EXPENSES		
Wages and benefits	366,080	165,047
Insurance	71,000	19,426
Truck operating costs	49,000	17,876
Telephone and Utilities	38,000	20,302
Training	36,000	10,214
Firefighting Equipment & mtce	71,500	52,129
F.R. Supplies & mtce	10,000	768
Professional Fees	26,000	8,772
Office & trustee	21,000	12,352
GVFFA	16,500	16,500
Building and Grounds maintenance	10,000	5,797
Advertising & Promotion	2,000	106
Travel	2,000	936
Hydrant Maintenance	2,000	166
Emergency Response	1,000	-
Firesmart Expense	7,500	7,404
EMR Expenditures	-	5,684
Deployment Expenses	18,000	15,571
Interest and Bank Charges	-	58
	<u>747,580</u>	<u>359,109</u>
Net Income (Loss) from operations	11,069	407,589
Restricted and Non cash Items		
Capital Reserve and Annual Capital	158,000	158,000
Contingency Fund Income	5,000	5,000
Net Income / Loss	<u><u>\$ 174,069</u></u>	<u><u>\$ 570,589</u></u>