

# Gabriola Volunteer Fire Department is Hiring!

## Join the GVFD Team!

The Gabriola Fire Protection Improvement District is inviting applications for the position of Deputy Fire Chief.

The Deputy Fire Chief is a new full time salaried position critical to the successful operation of the Gabriola Volunteer Fire Department (GVFD). The Deputy Fire Chief is responsible for training and loss prevention for the GVFD to ensure everyone goes home safely!

## Deputy Fire Chief, Full Time Position

- Reports to the Fire Chief
- Directs the activities of the Fire Department operation while in command
- Ensures that a safe response to all incidents is a priority and the appropriate equipment arrives on scene
- Directs all training and monitors GVFD training programs to ensure all competencies and standards are met by the membership of GVFD
- Leads fire prevention and inspection for the District
- Provides input to the Fire Chief on policies, procedures and guidelines

Additional Information: Salary \$75,000.00 and benefits

### REQUIRED TRAINING AND EXPERIENCE:

- Secondary School Graduation Certificate
- FireSmart LRF (Local FireSmart Representative)
- NFPA 1001 – Firefighter 2
- NFPA 1021 – Fire Officer 2
- NFPA 1041 – Fire Service Instructor 2
- NFPA 1031 – Fire Inspector 1
- NFPA 1521 – Incident Safety Officer
- Incident Command System (ICS) – 200
- EMR – Emergency Medical Responder

### REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Thorough knowledge of applicable NFPA Standards and WorkSafe Regulations
- Familiarity with Fire Fighting training materials, methods, and programs and ability to assist and supervise the development, writing and implementation of training programs
- Ability to communicate effectively verbally and in writing to promote and maintain public relations internally within the department and externally with the public
- Ability to assist with supervision and participate in the preparation of all necessary reports, records and correspondence as well as the annual budget
- Ability to establish and maintain effective working relationships with various civic and business officials, volunteers, GVFD staff and the public
- Willingness to commit to continuing education, training programs and workshops
- Possess a valid Class 3 drivers license with air brake endorsement
- Thorough knowledge of the community and fire protection area preferred



The posting and job description can be found on our website at [www.gabriolafire.ca](http://www.gabriolafire.ca)

Interested applicants please send your resume to [info@gabriolafire.ca](mailto:info@gabriolafire.ca)  
**Application Deadline: Open until filled**

Thank you for your interest in working with the Gabriola Fire Protection Improvement District. All submissions will be acknowledged although only those individuals shortlisted to participate in the interview process will be contacted.