

**Gabriola Fire Protection Improvement District  
General Meeting, 4:00pm  
October 2nd, 2024  
Albert J. Reed Memorial Fire Hall, 730 Church Street  
DRAFT MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING**

**TRUSTEES PRESENT:** Chairperson Giffin  
Trustee Moen  
Trustee Johnson  
Trustee Wells  
Trustee Moher  
Trustee Moeller

**REGRETS:** Trustee Appel

**STAFF:** Fire Chief Sprogis  
Deputy Fire Chief Ovens  
Corporate Officer Dow

**CALL TO ORDER:** Motion to start meeting. MOVED by Trustee Moeller, SECONDED by Trustee Johnson, CARRIED. **#24-G62**

**LAND ACKNOWLEDGEMENT:** Trustee Wells.

**APPROVAL OF THE MINUTES:** Motion to accept amended September 3<sup>rd</sup>, 2024, minutes. MOVED by Trustee Wells, SECONDED by Trustee Moher, CARRIED. **#24-G63.**

Chairperson asks audience members who is recording. 1 member is audio recording.

**CORRESPONDENCE/REPORTS**

**Financial Report:** N/A

**Communication Committee:** Trustee Moher tells audience Corporate Officer Dow has 4 draft policies almost done on communications

**Safety Committee:** N/A

**Long-Range Plan Committee:** Trustee Wells presents a Long-Range Plan amendment that will be made in 2025 concerning a road connector.

**Finance Committee:** Trustee Moeller has a late item.

**Business Email Committee:** N/A

**Website Committee:** N/A

**Fire Chief's Report:** Fire Chief Sprogis reports on the month September.

## Gabriola Volunteer Fire Department Fire Chief's Monthly Report:

Fire Hazard Rating is at moderate. We are currently allowing campfires and burn barrels. But category 2 and 3 fires will need a permit from the Fire Department.

# Incident Report 2024

| Incidents by Type       |    | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV |
|-------------------------|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| DEC                     |    |     |     |     |     |     |     |     |     |     |     |     |
| Burn Compliant          |    |     | 2   | 2   | 4   | 7   | 8   | 19  | 20  | 6   |     |     |
| Hydro Fire              | 2  | 1   | 1   |     |     | 1   | 1   |     |     |     |     |     |
| Explosives              |    |     |     |     |     |     |     |     |     |     |     |     |
| Chimney Fire            |    |     |     | 2   |     |     |     |     |     |     |     |     |
| Boat Fire               |    |     |     |     |     |     |     |     |     |     |     |     |
| Vehicle Fire            |    |     |     |     | 1   |     |     |     | 1   |     |     |     |
| Airplane Fire           |    |     |     |     |     |     |     |     |     |     |     |     |
| HazMat                  |    |     |     |     |     |     | 1   |     |     |     |     |     |
| Brush Fire              |    |     |     |     | 3   |     |     |     |     |     |     |     |
| Structure Fire          |    |     |     |     |     |     |     |     |     |     |     |     |
| Miscellaneous Fire*     | 1  | 1   | 1   |     | 2   | 2   | 3   | 2   | 2   |     |     |     |
| Alarm(s)                | 3  | 3   | 3   | 1   | 2   | 1   | 4   | 1   | 2   |     |     |     |
| Assistance*             | 7  | 1   | 5   | 1   | 4   | 9   | 10  | 5   | 8   |     |     |     |
| Motor Vehicle Incident  | 3  | 1   | 1   |     | 1   | 1   | 1   | 1   | 1   |     |     |     |
| Rescue                  |    |     |     |     | 1   |     |     |     |     |     |     |     |
| Medical/First Responder |    |     | 42  | 30  | 25  | 20  | 31  | 20  | 28  | 23  | 19  |     |
|                         |    |     |     |     |     |     |     |     |     |     |     |     |
| Total Calls:            |    |     |     |     |     |     |     |     |     |     |     |     |
|                         | 58 | 39  | 38  | 28  | 51  | 43  | 67  | 52  | 39  |     |     |     |

\*Assistance refers to helping the ambulance, public, hydro lines, RCMP, gas spills, etc. \*\*Miscellaneous fire are fires of known causes that cannot properly be classified into the eight standard causes of fire.

### Monthly Operations:

The month of September has been relatively quiet. The Fire Department is currently testing out a new Chevrolet Silverado EV Truck for the next three weeks. Safer Oceans Systems seems happy with the old Fire Hall and has already completed their first training session. This month, we had 1 major vehicle fire that could have become structural. As we head into winter we are starting to prepare for Wildland fire training.

### Upcoming Expenses:

We are currently looking into improving the Burn Building for the Fire Department and membership. Last month we finished a grant application in hopes to get propane in there. This month we are looking at making structural improvements. For example, creating the burn building into a mock ship and a two-story structure. As a result, we need to buy metal and other materials. We are estimating that it will cost roughly \$7,000 dollars. I would like to ask the Trustees if they can make a motion that the rent income, we get from Safer Oceans Systems go towards improving the burn building to the amount of \$10,000 dollars or the next 5 months of rent.

## Message to Membership and Public

**Deputy Chief's Training Report:** Deputy Chief Ovens' report on training throughout the month of September 2024.

## GVFD Deputy Chief Training Report – October 2, 2024

### September Tuesday Night Training Summary

- September 3 - Pre fire planning, Stroke
- September 10 - Fire detection, Fire suppression
- September 17 - Salvage and overhaul
- September 24 - Supply line and Attack line Evolutions

### September Thursday Night Training Summary

- September 5 - Application of foam
- September 12 - firefighter self-rescue
- September 19 - Setting up Pota tank, Firefighting strategy
- September 26 - Attack lines, power tools

### 2024 Training Plan

#### October

- Maternity (Medical)
- Traffic control
- Fire suppression
- Advanced fire suppression
- Low angle rescue
- Lieutenant quarterly performance check-ins

Upcoming EMR Training open to the public. The course is divided up into six weekend starting at the end of October to and finishing up Mid December. The Cost is \$1500 dollars and more information can be found at [GabriolaFire.ca](http://GabriolaFire.ca) under news and Events. If your wanting to sign up please reach out to Chief Sprogis or Myself and well go from there.

## **OLD BUSINESS:**

Chairperson no money has yet been spent for the month of September. We still have 1 outstanding OIPC complaint.

Trustee Wells Motion to accept the Long Range Plan 2025 – 2035. MOVED by Trustee Johnson, SECONDED by Trustee Moen. **#24-G65.**

### **GABRIOLA FIRE PROTECTION IMPROVEMENT DISTRICT**

#### **BYLAW NO. 107**

A bylaw for levying taxes on the land and improvements within the Gabriola Fire Protection Improvement District for fire protection purposes.

The Trustees of the Gabriola Fire Protection Improvement District in an open meeting assembled, ENACT AS FOLLOWS:

1. The sum of one million, four hundred, six thousand, and twenty-three (\$1,406,023) dollars is required by the Improvement District for fire protection purposes in the year 2025.
2. A tax at a rate determined to be necessary to raise the aforesaid sum is hereby levied for the year 2025 on all land and improvements as defined in the School Act, within the Improvement District in accordance with section 711 of the Local Government Act.
3. The said taxes shall be due and payable as provided in the Taxation (Rural Area) Act and if delinquent shall bear interest at the rate set out under the Taxation (Rural Area) Act until paid or recovered.
4. This bylaw may be cited as the "Fire Protection Taxation Bylaw 2025".

**INTRODUCED** and given first reading by the Trustees on the 2<sup>nd</sup> day of October 2024.

**SECOND READING** given by the Trustees on the 2<sup>nd</sup> day of October 2024.

**RECONSIDERED** and finally passed by the Trustees on the 2<sup>nd</sup> day of October 2024.

The bylaw was read three times and accepted each time. Final MOVED by Trustee Johnson, SECONDED by Trustee Moeller. CARRIED. **#24-G66.** 4:57pm.

## **NEW BUSINESS: N/A**

**LATE ITEM:** Trustee Moeller wants to open 4 banking accounts with TD.

- 1) Capital Replacement Equipment
- 2) Fire Hall Repair & Replacement Fund
- 3) Contingency Fund
- 4) Operational Chequing Account

Motion to accept opening these new banking accounts. MOVED by Trustee Moen, SECONDED by Moher, CARRIED. **#24-G67.**

**QUESTION AND ANSWER PERIOD:** Audience members ask questions.

**ADJOURNMENT:** Motion to move to in-camera meeting for legal reasons. MOVED by Trustee Moen, SECONDED by Moeller, CARRIED. **#24-G68.** Meeting is adjourned.

**DATE APPROVAL OF THE MINUTES:**

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Chairperson of the Board of Trustees

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Corporate Officer

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