

**Gabriola Fire Protection Improvement District
Special General Meeting, 4:00pm
November 14th, 2024
Albert J. Reed Memorial Fire Hall, 730 Church Street
DRAFT SPECIAL GENERAL MINUTES OF THE REGULAR BOARD OF TRUSTEES
MEETING**

TRUSTEES	Chairperson Giffin	Trustee Wells
PRESENT:	Trustee Moen	Trustee Moher
	Trustee Johnson	Trustee Moeller
	Trustee Appel	
REGRETS:		
STAFF:	Fire Chief Sprogis	Corporate Officer Dow
	Deputy Fire Chief Ovens	

LAND ACKNOWLEDGEMENT: Trustee Wells

Chairperson asks the audience who is audio recording. 1 member of the audience is audio recording.

Chairperson asks the audience who is video recording. 1 member of the audience is video recording.

Point of order by Trustee Johnson. Trustee Johnson wants to have a motion to make video recording any Gabriola Fire Protection Improvement District meeting illegal. **SECONDED** by Trustee Moeller. **CARRIED. #24-SGM-1.**

Audience member refuses to stop video recording.

Chairperson tells audience member that under Robert's Rules of Order that they are acting improperly and asked for this audience member to now leave.

Audience member cites Gabriola Fire Protection Improvement District's Bylaw 97 as a counter argument to Robert's Rules of Order.

Chairperson asks for a motion for a meeting recess of 10 minutes. **SECONDED** by Trustee Moher, **CARRIED. #24-SGM-2.**

Chairperson reads Bylaw 108

**GABRIOLA FIRE PROTECTION IMPROVEMENT DISTRICT
BYLAW NO. 108**

A bylaw to establish four renewal reserve accounts for replacement, upgrading, or renewal of existing works.

The Trustees of Gabriola Fire Protection Improvement District, in open meeting assembled,
ENACT AS FOLLOWS:

1. There is hereby established four renewal reserve accounts pursuant to the provisions of section 698(1)(n) of the *Local Government Act*, to be known as the
 - a. **“Capital Replacement Trucks”** this is a capital reserve account for the purposes of insurance deductibles, repairing, replacing, and any unforeseen emergency expenses related to fire trucks and fire truck related equipment necessary for fire protection services.
 - b. **“Capital Replacement Equipment”** this is a capital reserve account for the purpose of insurance deductibles, repairing, replacing, and any unforeseen emergency expenses related to firefighting and emergency response equipment needed for fire protection services.
 - c. **“Fire Hall Repair and Replacement”** this is a capital reserve account for the purpose of insurance deductibles, repairing, replacing, and any unforeseen emergency expenses related to Gabriola Volunteer Fire Department’s three Fire Halls (Fire Hall #1 located at 730 Church Street, Fire Hall #2 located at 2400 South Road, and Fire Hall #3 located at 760 North Road on Gabriola Island).
 - d. **“Contingency Fund”** this is a capital reserve account for the purpose of insurance deductibles, repairing, replacing, and any unforeseen emergency expenses related to fire protection and services.
2. Money from the sale of improvement district land, current revenue, general revenue fund surplus (to the extent to which it is available) or as otherwise provided in the *Local Government Act* may, from time to time, be paid into these reserve accounts.
3. The monies set aside will be deposited in separate accounts and until required to be used, may be invested in the manner set out in the *Local Government Act*, and will be disbursed only by bylaw passed by the Trustees of the improvement district.
4. Monies in these reserve accounts will only be used for expenditures for any upgrading, replacement or renewal of existing works.
5. This bylaw may be cited as the “Fire Protection – Capital Works, Renewal Reserve Funds Establishment” Bylaw No.108”.

INTRODUCED and given first reading by the Trustees on the 14th day of November 2024.

SECOND READING given by the Trustees on the 14th day of November 2024.

RECONSIDERED and finally passed by the Trustees on the 14th day of November 2024.

Motion to accept first reading of Bylaw 108 by Trustee Moen, SECONDED by Trustee Moher.
CARRIED. #24-SGM-3.

Motion to accept second reading of Bylaw 108 by Trustee Moeller, Trustee Wells states there is word mix up between hall & road. Trustee Wells asks for a motion to amend and then pass second reading. SECONDED by Trustee Moeller. CARRIED. **#24-SGM-4.**

Motion to accept third reading of Bylaw 108 by Trustee Moher, SECONDED by Trustee Johnson. CARRIED. **#24-SGM-4.**

Chairperson asks for a motion to adjourn the meeting. Motion by Trustee Johnson, SECONDED by Trustee Moen. CARRIED, **#24-SGM-5.**

